



2020 General Application Information

Please review these instructions carefully as the application changes from year to year.
**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED, AND MAY NOT BE RETURNED
FOR COMPLETION AS THE DEADLINE IS APPROACHED**

1. Laredo International Fair & Exposition program is “Invitational”, meaning Laredo International Fair and Exposition reserves the right to select vendors based on quality, booth display and product diversity. Applicants are welcome to apply for available space. The last date to submit an application is **December 1, 2019**.
- 2. This application is neither an offer nor a guarantee of space.**
3. Application must be filled out completely in order to be considered. If you have any questions about the form, please call Laredo International Fair & Exposition at 956-722-9948.
4. Be sure the information you give is accurate, as it will be the sole representation of your business to the Exhibits Department.
5. If a contract is issued, the location of your booth will be determined by the Exhibits Coordinator. In order to do so effectively, please indicate your preference of booth location on the application. First come, first serve.
6. Exhibitor Booths must be paid in full to reserve booth slot.
Food vendor lots must pay a \$300 deposit to reserve lot.
Remaining balance must be paid by January 24, 2020.
7. Include your Texas Sales and Use Tax Permit number on the application.
8. Make sure to sign the application where indicated.
9. Separate completed application from these instructions and mail application with attachments to Laredo International Fair & Exposition, Attn: Exhibits Coordinator, P.O. Box 1770, Laredo, TX 78043 or email to laredofair@att.net
10. For further questions or comments, please contact the L.I.F.E office at 956-722-9948 or laredofair@att.net